

2 SEPTEMBER 2003



Operations

10 AF COMBAT PLANNING COUNCIL

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OPR: 10 AF/DOTT (Lt Col Scott Irons)
Supersedes 10 AFI 10-101, April 1998

Certified by: 10 AF/DO (Col Roger Binder)
Pages: 11
Distribution: F

This instruction implements AFRC MD 1118, *Headquarters Fourth, Tenth, and Twenty-Second Air Forces*, AFRCI 10-601, *Mission Needs and Operational Requirements*, and AFI 11-202V1, *Aircrew Training*. It establishes the 10 AF Combat Planning Council (CPC) membership, working groups, meeting dates, procedures, duties and responsibilities. The CPC advises the 10 AF/CC on training and equipment issues. The CPC will be a tool for the commander to ensure command assigned AFRC units are trained and equipped to maintain operational readiness according to the applicable gaining command standards, as directed by the above mission directive. This instruction applies to all unit equipped and associate 10 AF fighter, bomber, rescue, special operations, space, airborne warning and control, air operations centers, and information operations units.

SUMMARY OF REVISIONS

This document is substantially revised and must be completely reviewed.

It deletes references to a formal Equipment Requirements Working Group. The requirements, briefers and topics previously covered during this working group have been incorporated into other areas of the CPC eliminating the need for a separate working group. The Rescue Working Group has been broken down into three separate groups (HH-60, HC-130, and Pararescue) representing their individual Mission Design Series (MDS) and each with its own requirements and training issues chairman. The Intelligence Working Group has added representation from Command and Control Intelligence, Surveillance and Reconnaissance (C2ISR) and Air Operations Center (AOC). The Space representatives, previously attached to Intelligence, now have their own working group. It deletes Attachments 1, Training Issues Outbriefing Slide Format, and 2, Requirements Outbriefing Slide Format. This revision also establishes a revised CPC planning timeline and meeting schedule.

1. Organization/Tasks . The CPC will be organized to address training and equipment requirement issues across all weapons systems/missions and by individual mission area. The permanent working

groups listed below are the minimum specified. The 10 AF/DO may establish temporary working groups to address specific issues.

1.1. Broad Area Working Groups. To address issues across all weapons systems/missions, the CPC will have three standing Broad Area Working Groups:

1.1.1. Training Working Group. This working group will be composed of operations officers and training officers (or their equivalent) from all units, intelligence officers/NCOs with training responsibilities and members of the 10 AF Operations Training staff. Members of the AFRC Operations Training staff will be invited as advisers. A member of the 10 AF Operations Training staff will be the Training Working Group Chairman. The working group will consider the following: unit issues, open tasks from previous CPCs, issues generated by the ACC Realistic Training Review Board (RTRB) and after action reviews from current contingency or Air Expeditionary Force (AEF) operations. The working group is not limited to these issues and may also consider Ready Aircrew Program (RAP) issues affecting all units, training inputs to the Status of Resources and Training System (SORTS) and use of the Aviation Resource Management System (ARMS). The output of the working group will be to share common problems and solutions across all mission areas. When solutions cannot be found, the working group will generate tasks for the mission area working groups or the 10 AF Operations Training staff.

1.1.2. Weapons and Tactics Working Group. This working group will be composed of weapons and tactics officers (or their equivalent) from all units, intelligence officers/NCOs from units with a weapons and tactics function, space officers from units with an intelligence mission and members of the 10 AF Weapons and Tactics staff. Members of the AFRC Operations Training staff with weapons and tactics responsibilities and AFRC representatives from the Air Force Reserve/Air National Guard Test Center (AATC) will be invited as advisers. A member of the 10 AF Weapons and Tactics staff will be the Weapons and Tactics Working Group Chairman. The working group will consider the following: unit issues, open tasks from previous CPCs, issues generated by the ANG/AFRC Weapons and Tactics Conference, after action reviews from current contingency AEF operations, munitions forecasting/expenditure and airspace/ranges. The working group is not limited to these issues and may also consider Tactics Improvement Proposals (TIP) if required as part of the NAF Tactics Review Board (TRB) process. The output of the working group will be to share common problems and solutions across all mission areas. When solutions cannot be found, the working group will generate tasks for the mission area working groups or the 10 AF Weapons and Tactics staff.

1.1.3. 10 AF/DO Requirements Consolidation Working Group. This working group will be composed of 10 AF unit operations group commanders or their designated representatives. The 10 AF/DO is the chairman. Members of the 10 AF/DO, AFRC/DOT, USAF/REOR, AFRC/XPR, and AATC staffs will be invited as briefers and advisers. The output of this working group is a consolidated, prioritized list of the top 20 equipment requirements from the eight mission area working group lists. The working group will consider the previous year's CPC Top 20 Requirements List and the status of current AFRC requirement projects. At a minimum, the group will consider the top five items from each mission area list, but is not limited to the top five items. The group will give priority to items appropriate for funding with 0350 or National Guard/Reserve Equipment Account (NGREA) funding but may place other items on the list to emphasize their relative merit to senior AFRC leadership. The group may use the current AFRC Reserve Requirements Over-

sight Council (RROC) ranking spreadsheet from the mission area groups as a tool, but the final list should be a subjective ranking based on combat capability.

1.2. Mission Area Working Groups. To address specific mission area issues, the CPC will have nine standing mission area working groups:

1.2.1. A-10 Working Group. This working group will be composed of officers from all 10 AF A-10 units and members of the 10 AF Operations Training and Weapons and Tactics staffs. Members of the AFRC/DOT, AFRC/XPR, USAF/REOR and AATC staffs with A-10 responsibilities will be invited as advisers. The A-10 working group will be chaired by an A-10 Operations Group Commander, Deputy Operations Group Commander or other unit leadership selected by the 10 AF/DO. The working group will have requirements and training subcommittees chaired by unit-level officers selected by the A-10 Working Group Chairman and the 10 AF/DO. The working group will have two outputs: a training issues list and a prioritized equipment requirement list. The working group is not limited to these issues and may be assigned other tasks by the 10 AF/DO. When solutions to training or equipment issues cannot be found, the working group will generate tasks for the 10 AF Operations Training staff.

1.2.1.1. A-10 Training Subcommittee. The training subcommittee will consider the following: unit issues; open tasks from previous CPCs; issues generated by the ACC RTRB; issues forwarded by the CPC broad area working groups; a review of the A-10 RAP tasking; and changes to AFI 11-2A/OA-10 Volume 1, *A/OA-10 Aircrew Training* and Volume 3, *A/OA-10 Operations Procedures*.

1.2.1.2. A-10 Requirements Subcommittee. The requirements subcommittee will consider the following: the most recent A-10 CPC equipment ranking list; the most recent ANG/AFRC Weapons and Tactics Conference A-10 requirements ranking; the most recent A-10 lead command requirements conference ranking; the status of current AFRC projects and new items suggested by unit members. The requirements subcommittee will consider all requirements without regard as to funding source or potential cost. The final list will be a subjective ranking based on the proposed requirement's impact on combat capability.

1.2.2. B-52 Working Group. This working group will be composed of officers from the 917th Wing/93rd Bomb Squadron and members of the 10 AF Operations Training and Weapons and Tactics staffs. Members of the AFRC/DOT, AFRC/XPR, USAF/REOR and AATC staffs with B-52 responsibilities will be invited as advisers. The working group will be chaired by the 917th Operations Group Commander, Deputy Operations Group Commander or other unit leadership selected by the 10 AF/DO. The working group will have requirements and training subcommittees chaired by unit-level officers selected by the working group chairman and the 10 AF/DO. The working group will have two outputs: a training issues list and a prioritized equipment requirement list. The working group is not limited to these issues and may be assigned other tasks by the 10 AF/DO. When solutions to training or equipment issues cannot be found, the working group will generate tasks for the 10 AF Operations Training staff.

1.2.2.1. B-52 Training Subcommittee. The training subcommittee will consider the following: unit issues; open tasks from previous CPCs; issues generated by the ACC RTRB; issues forwarded by the CPC broad area working groups; a review of the B-52 RAP tasking; and changes to AFI 11-2B-52 Volume 1, *B-52 Aircrew Training* and Volume 3, *B-52 Operations Procedures*.

1.2.2.2. B-52 Requirements Subcommittee. The requirements subcommittee will consider the following: the most recent B-52 CPC equipment ranking list; the most recent ANG/AFRC Weapons and Tactics Conference B-52 requirements ranking; the most recent B-52 lead command requirements conference ranking; the status of current AFRC projects and new items suggested by unit members. The requirements subcommittee will consider all requirements without regard as to funding source or potential cost. The final list will be a subjective ranking based on the proposed requirement's impact on combat capability.

1.2.3. F-16 Working Group. This working group will be composed of officers from all 10 AF F-16 units and members of the 10 AF Operations Training and Weapons and Tactics staffs. Members of the AFRC/DOT, AFRC/XPR, USAF/REOR and AATC staffs with F-16 responsibilities will be invited as advisers. The F-16 working group will be chaired by an F-16 Operations Group Commander, Deputy Operations Group Commander or other unit leadership selected by the 10 AF/DO. The working group will have requirements and training subcommittees chaired by unit-level officers selected by the working group chairman and the 10 AF/DO. The working group will have two outputs: a training issues list and a prioritized equipment requirement list. The working group is not limited to these issues and may be assigned other tasks by the 10 AF/DO. When solutions to training or equipment issues cannot be found, the working group will generate tasks for the 10 AF Operations Training staff.

1.2.3.1. F-16 Training Subcommittee. The training subcommittee will consider the following: unit issues; open tasks from previous CPCs; issues generated by the ACC RTRB; issues forwarded by the CPC broad area working groups; a review of the F-16 RAP tasking and changes to AFI 11-2F-16 Volume 1, *F-16 Aircrew Training* and Volume 3, *F-16 Operations Procedures*.

1.2.3.2. F-16 Requirements Subcommittee. The requirements subcommittee will consider the following: the most recent F-16 CPC equipment ranking list; the most recent ANG/AFRC Weapons and Tactics Conference F-16 requirements ranking; the most recent F-16 lead command requirements conference ranking; the status of current AFRC projects and new items suggested by unit members. The requirements subcommittee will consider all requirements without regard as to funding source or potential cost. The final list will be a subjective ranking based on the proposed requirement's impact on combat capability.

1.2.4. HH-60 Working Group. This working group will be composed of representatives from all 10 AF HH-60 units and members of the 10 AF Operations Training and Weapons and Tactics staffs. Members of the AFRC/DOT, AFRC/XPR, USAF/REOR and AATC staffs with HH-60 responsibilities will be invited as advisers. The HH-60 working group will be chaired by a HH-60 Group Commander, Deputy Operations Group Commander or other unit leadership selected by the 10 AF/DO. The working group will have requirements and training subcommittees chaired by unit-level members as required. The working group will have two outputs: a training issues list, and a prioritized equipment requirement list. The working group is not limited to these issues and may be assigned other tasks by the 10 AF/DO. When solutions to training or equipment issues cannot be found, the working group will generate tasks for the 10 AF Operations Training staff.

1.2.4.1. HH-60 Training Subcommittee. The training subcommittee will consider the following: unit issues; open tasks from previous CPCs, issues generated by the ACC RTRB concerns, issues forwarded by the CPC broad area working groups; a review of RAP tasking and changes to aircraft-specific training/operating instructions.

1.2.4.2. HH-60 Requirements Subcommittee. The requirements subcommittee will consider the following: the most recent HH-60 CPC equipment ranking list; the most recent ANG/AFRC Weapons and Tactics Conference HH-60 requirements ranking; the most recent HH-60 lead command aircraft requirements conference ranking; the status of current AFRC projects and new items suggested by unit members. The requirements subcommittee will consider all requirements without regard as to funding source or potential cost. The final consolidated list will be a subjective ranking based on the proposed requirement's impact on combat capability.

1.2.5. HC-130 Working Group. This working group will be composed of representatives from all 10 AF HC-130 units and members of the 10 AF Operations Training and Weapons and Tactics staffs. Members of the AFRC/DOT, AFRC/XPR, USAF/REOR and AATC staffs with HC-130 responsibilities will be invited as advisers. The HC-130 working group will be chaired by the HC-130 Group Commander, Deputy Operations Group Commander or other unit leadership selected by the 10 AF/DO. The working group will have requirements and training subcommittees chaired by unit-level members as required. The working group will have two outputs: a training issues list, and a prioritized equipment requirement list. The working group is not limited to these issues and may be assigned other tasks by the 10 AF/DO. When solutions to training or equipment issues cannot be found, the working group will generate tasks for the 10 AF Operations Training staff.

1.2.5.1. HC-130 Training Subcommittee. The training subcommittee will consider the following: unit issues; open tasks from previous CPCs; issues generated by the ACC RTRB concerns; issues forwarded by the CPC broad area working groups; a review of RAP tasking and changes to aircraft-specific training/operating instructions.

1.2.5.2. HC-130 Requirements Subcommittee. The requirements subcommittee will consider the following: the most recent HC-130 CPC equipment ranking list; the most recent ANG/AFRC Weapons and Tactics Conference HC-130 requirements ranking; the most recent HC-130 lead command aircraft requirements conference ranking; the status of current AFRC projects and new items suggested by unit members. The requirements subcommittees will consider all requirements without regard as to funding source or potential cost. The final consolidated list will be a subjective ranking based on the proposed requirement's impact on combat capability.

1.2.6. Pararescue Working Group. This working group will be composed of representatives from all 10 AF pararescue units and members of the 10 AF Operations Training and Weapons and Tactics staffs. Members of the AFRC/DOT, AFRC/XPR, USAF/REOR and AATC staffs with pararescue responsibilities will be invited as advisers. The pararescue working group will be chaired by the senior ranking pararescue unit commander, or other unit leadership selected by the 10 AF/DO. The working group will have requirements and training subcommittees chaired by unit-level members as required. The working group will have two outputs: a training issues list, and a prioritized equipment requirement list. The working group is not limited to these issues and may be assigned other tasks by the 10 AF/DO. When solutions to training or equipment issues cannot be found, the working group will generate tasks for the 10 AF Operations Training staff.

1.2.6.1. Pararescue Training Subcommittee. The training subcommittee will consider the following: unit issues; open tasks from previous CPCs; issues generated by the ACC RTRB concerns; issues forwarded by the CPC broad area working groups; a review of RAP tasking and changes to aircraft-specific training/operating instructions.

1.2.6.2. Pararescue Requirements Subcommittee. The requirements subcommittee will consider the following: the most recent pararescue CPC equipment ranking list; the most recent ANG/AFRC Weapons and Tactics Conference pararescue requirements ranking; the most recent lead command aircraft requirements conference ranking; the status of current AFRC projects and new items suggested by unit members. The requirements subcommittees will consider all requirements without regard as to funding source or potential cost. The final consolidated list will be a subjective ranking based on the proposed requirement's impact on combat capability.

1.2.7. Special Operations (SOF) Working Group. This working group will be composed of representatives from all 10 AF SOF (MC-130E/P) units. The SOF representatives will meet with members of the 10 AF Operations Training and Weapons and Tactics staffs. Members of the AFRC/DOT, AFRC/XPR, USAF/REOR and AATC staffs with Special Operations responsibilities will be invited as advisers. Also representatives of the AFRC Rescue HC-130 units should be included in this group to discuss helicopter air refueling mission requirements, tactics and training. The working group will be chaired by a Special Operations Group Commander, Deputy Operations Group Commander, or other unit leadership selected by the 10 AF/DO. The Special Operations Working Group will have requirements and training subcommittees chaired by unit-level members as required. The working group will have two outputs: a training issues list, and a prioritized equipment requirement list. The working group is not limited to these issues and may be assigned other tasks by the 10 AF/DO. When solutions to training or equipment issues cannot be found, the working group will generate tasks for the 10 AF Operations Training staff.

1.2.7.1. Special Operations Training Subcommittee. The training subcommittee will consider the following: unit issues, open tasks from previous CPCs, issues generated by the ACC RTRB, Air Force Special Operations Command concerns, issues forwarded by the CPC broad area working groups, a review of RAP tasking and changes to aircraft-specific training and operating instructions.

1.2.7.2. Special Operations Requirements Subcommittee. The requirements subcommittee will consider the following: the most recent Special Operations CPC equipment ranking list, the most recent ANG/AFRC Weapons and Tactics Conference Special Operations (MC-130E/P) requirements ranking, the most recent MC-130E/P lead command aircraft requirements conference ranking, the status of current AFRC projects and new items suggested by unit members. The requirements subcommittee will consider all requirements without regard as to funding source or potential cost. The final consolidated list will be a subjective ranking based on the proposed requirement's impact on combat capability.

1.2.8. Intelligence/Air Operations Center (AOC) Working Group. This working group will be composed of intelligence, C2ISR and AOC officers and NCOs from all 10 AF units and HQ 10 AF Operations Intelligence and AOC staff (representatives of the AFRC Airborne Warning and Control System (AWACS) associate unit will be included in this group to represent C2ISR and ensure they have a voice at the CPC). Members of the AFRC Intelligence and Operations staff with AOC responsibilities will be invited as advisers. The Intelligence/AOC Working Group will be chaired by a senior intelligence or AOC officer selected by the 10 AF/DO. The Intelligence/AOC Working Group will have requirements and training subcommittees chaired by unit-level officers as required. The Intelligence/AOC Working Group will have two outputs: a training issues list, and a prioritized equipment requirement list. The working group is not limited to these issues and may

be assigned other tasks by the 10 AF/DO. When solutions to training or equipment issues cannot be found, the working group will generate tasks for the HQ 10 AF Intelligence staff and appropriate AOC points of contact.

1.2.8.1. Intelligence/AOC Training Subcommittee. The training subcommittee will consider the following: operational intelligence issues, open tasks from previous CPCs, issues generated by the ACC RTRB, AOC training concerns, issues forwarded by the CPC broad area working groups and a review of MAJCOM training instructions.

1.2.8.2. Intelligence/AOC Requirements Subcommittee. The requirements subcommittee will consider the following: the most recent intelligence/AOC CPC equipment ranking list; the status of current AFRC projects and new items suggested by unit members. The requirements subcommittee will consider all requirements without regard as to funding source or potential cost. The final consolidated list will be a subjective ranking based on the proposed requirement's impact on combat capability.

1.2.9. Space Working Group. This working group will be composed of Space officers and NCOs from all 10 AF units and members of the 10 AF Operations Space staff. Members of the AFRC/DOT staff with space responsibilities will be invited as advisers. The Space Working Group will be chaired by a senior unit Space officer selected by the 310 SG/CC with 10 AF/DO concurrence. The Space Working Group will have requirements and training subcommittees chaired by unit-level officers as required. The Space Working Group will have a minimum of two outputs: a training issues list, and a prioritized equipment requirement list. The working group is not limited to these issues and may be assigned other tasks by the 10 AF/DO. When solutions to training or equipment issues cannot be found, the working group will generate tasks for the 10 AF Operations Training staff.

1.2.9.1. Space Training Subcommittee. The training subcommittee will consider the following: unit issues; open tasks from previous CPCs; issues generated by the ACC RTRB; issues forwarded by the CPC broad area working groups and a review of MAJCOM training instructions.

1.2.9.2. Space Requirements Subcommittee. The requirements subcommittee will consider the following: the most recent space CPC equipment ranking list; the status of current AFRC projects and new items suggested by unit members. The requirements subcommittee will consider all requirements without regard as to funding source or potential cost. The final consolidated list will be a subjective ranking based on the proposed requirement's impact on combat capability.

2. Membership. The CPC has permanent members from within 10 AF. These members are key to the effectiveness of the CPC. Members who are unable to attend should ensure a knowledgeable person, empowered to act on their behalf, represents them. The CPC also relies on the expertise of invitees from outside 10 AF as advisers.

2.1. The permanent members of the CPC are:

2.1.1. 10 AF Director of Operations.

2.1.2. 10 AF Assistant Director of Operations.

2.1.3. 10 AF Operations Training staff.

- 2.1.4. 10 AF Weapons and Tactics staff.
- 2.1.5. Unit Operations Group Commanders and Deputies.
- 2.1.6. Unit Squadron Commanders and Directors of Operations.
- 2.1.7. Unit Training Officers.
- 2.1.8. Unit Weapons/Tactics Officers.
- 2.1.9. Unit Intel Officers.

2.2. The CPC solicits the expertise of AFRC members from outside 10 AF (including those on extended active duty on other MAJCOM and USAF staffs). Regular invitees are:

- 2.2.1. HQ USAF/REOR and staff.
- 2.2.2. HQ AFRC/ADO and Director of Operations Training staff.
- 2.2.3. HQ AFRC/XPR and staff.
- 2.2.4. HQ ACC Reserve advisers to the CC and operations and requirements divisions.
- 2.2.5. AATC representatives.
- 2.2.6. AFSOC representatives.

2.3. Attendance by other unit members and Reserve advisers is encouraged. The CPC project officer will ensure wide dissemination of meeting announcements by e-mail and message to permanent members, regular invitees and others.

3. Responsibilities. The 10 AF/DO is the overall chairman of the CPC. The 10 AF/DOT and the CPC project officer are the OPRs for CPC meeting planning and conduct and the CPC master tasking list. The responsibility for a successful CPC is at every level. Individual responsibilities are:

- 3.1. Unit Commanders.
 - 3.1.1. Send the required attendees to council meetings and empower them to speak for the unit.
 - 3.1.2. Allow council member time and TDY funds to accomplish assigned tasks.
 - 3.1.3. Provide feedback to 10 AF/CC/DO on CPC effectiveness.
- 3.2. 10 AF Director of Operations.
 - 3.2.1. Provide overall CPC planning direction to the 10 AF Director of Operations Training and the CPC Project Officer. Provide extra manpower as required.
 - 3.2.2. Set CPC meeting dates in relation to the ANG/AFRC Weapons and Tactics Conference and the AFRC RROC.
 - 3.2.3. Select CPC working group chairmen and confirm subcommittee chairmen.
 - 3.2.4. Select a CPC project officer from the 10 AF operations staff.
 - 3.2.5. Serve as the focal point for CPC issues requiring input to the AFRC senior leadership. Provide the 10 AF/CC an executive outbrief of CPC issues within 30 days of the CPC.
 - 3.2.6. Coordinate RTRB issue resolution with AFRC and ACC.

- 3.2.7. Ensure the CPC Top 20 Requirements list and other requirements issues are provided to the Reserve requirement process through the 10 AF RROC representative.
- 3.2.8. Establish a permanent archive of the CPC minutes and master tasking list.
- 3.2.9. Provide 10 AF operations manpower as required to accomplish the tasks on the CPC master task list.
- 3.3. 10 AF Director of Operations Training.
 - 3.3.1. Function as the day-to-day CPC contact in the absence of the CPC project officer.
 - 3.3.2. In concert with the 10 AF/DO, select and supervise the CPC project officer from the 10 AF Operations staff.
 - 3.3.3. Ensure all meeting planning and schedule timeline actions are accomplished IAW this instruction.
 - 3.3.4. Provide day-to-day supervision to ensure items on the CPC task list are followed to conclusion and documented.
- 3.4. CPC Project Officer.
 - 3.4.1. Execute the CPC planning and scheduling tasks IAW this document.
 - 3.4.2. Coordinate CPC meeting dates with the 10 AF/DO and DOT and prepare a meeting announcement NLT 60 days prior that requests input for agenda items.
 - 3.4.3. Coordinate with 301 FW and host base for meeting facilities, billeting, audio-visual equipment, etc., NLT 60 days prior to CPC.
 - 3.4.4. Confirm CPC working group chairmen NLT 30 days prior to CPC and subcommittee chairmen NLT 15 days prior to CPC.
 - 3.4.5. Coordinate and publish draft agenda in concert with 10 AF/DO/DOT and working group chairmen NLT 15 days prior to CPC.
 - 3.4.6. Provide information on agenda, driving information, billeting and meeting room location to attendees prior to CPC by e-mail, message or Internet.
 - 3.4.7. Collect attendee information prior to and during the CPC to create an attendance list for use in the minutes.
 - 3.4.8. Provide a slide format to all chairmen for working group outbrief reports.
 - 3.4.9. Collect minute's reports from each working group chairman for inclusion in the overall CPC minutes.
 - 3.4.10. Within 30 days of the conclusion of the CPC prepare minutes of the CPC for the 10 AF/DO to include all taskings and an executive summary.
 - 3.4.11. Distribute the CPC minutes (when approved by the 10 AF/DO) to all attendees, guests and 10 AF wing commanders by e-mail and Internet.
 - 3.4.12. Within 30 days of the conclusion of the CPC prepare for the 10 AF/DOT a master CPC tasking list extracted from the CPC minutes that includes any open tasks from previous CPCs.

3.4.13. Within 30 days of the conclusion of the CPC prepare for the 10 AF/DO an executive out-briefing from the CPC minutes to be presented to the 10 AF/CC.

3.4.14. Prepare and collect critique forms from CPC attendees and consolidate suggested changes for the next CPC.

3.5. Broad Area Working Group Chairmen.

3.5.1. Coordinate meeting agenda with CPC project officer NLT 15 days prior to CPC.

3.5.2. Confirm meeting room and equipment requirements with CPC project officer NLT 15 days prior to CPC.

3.5.3. Provide CPC project officer with outbrief slides and taskers IAW required format prior to Mission Area Working Group meetings.

3.5.4. Provide the CPC project officer with working group minutes NLT 15 days after the CPC.

3.6. Mission Area Working Group Chairmen.

3.6.1. Coordinate meeting agenda with CPC project officer NLT 15 days prior to CPC.

3.6.2. Confirm meeting room and equipment requirements with CPC project officer NLT 15 days prior to CPC.

3.6.3. Coordinate subcommittee chairmen assignments with 10 AF/DO and CPC project officer NLT 15 days prior to CPC.

3.6.4. Provide CPC project officer with outbrief slides and taskers IAW required format prior to the CPC general session outbriefing.

3.6.5. Provide the CPC project officer with working group minutes NLT 15 days after the CPC.

4. Meeting Schedule. CPC meetings will be held annually in the fall. The 10 AF/DO will set the meeting date. Factors to be considered will be the date of the ANG/AFRC Weapons and Tactics Conference, MAJ-COM TRBs and the AFRC requirements planning timeline in AFRCI 10-601. Normally, the CPC will be scheduled after the weapons and tactics conference to allow information from that conference to be used at the CPC. The CPC should be scheduled prior to the Thanksgiving holidays to allow for requirement information to be input into the AFRC process prior to the first of the year. This timing may force an earlier TIP/TRB process. To facilitate travel, the CPC should be scheduled for a Tuesday through Thursday with the following breakdown:

4.1. The CPC will begin on Tuesday morning with opening remarks from the 10AF/DO. The morning session will consist of informational and administrative briefings to include: conference agenda, unit capabilities, Rules of Engagement (ROE), local area security, COMSEC/OPSEC and any other briefings or issues determined by the 10AF DO Staff to be benefit to the conferees.

4.2. The Training, Weapons and Tactics will meet on Tuesday afternoon in preparation for the following days breakout meetings. The training and weapons groups should hold separate meetings during the same time frame for half of the day.

4.3. A CPC general session will be held Wednesday morning prior to the start of the Mission Area Working Groups. Members of the USAF/REOR, AFRC/XPR, and AATC staffs will be invited as briefers and advisers. They will brief the members of all working groups on the status of all studies and analysis, engineering, and acquisition programs by mission area. The members will be briefed on

the most current three-year's Reserve Acquisition Priority List (RAPL). The briefings should be scheduled prior to breaking up for the individual working groups. The members will take this information to their respective working groups so they may make informed project validation and priority decisions. The agenda will protect a minimum of a four-hour block for the working groups.

4.4. Thursday will be dedicated to finishing working group agendas and a formal outbrief by each working group chairman. The outbrief will be scheduled as a general session and may be attended by the 10 AF/CC. This session should be scheduled to end by noon to facilitate travel. The 10 AF/DO Requirement Consolidation Working Group will meet after the general session is adjourned.

5. Planning Cycle. The planning cycle is intended to be a general checklist for CPC execution and is not all-inclusive. The planning cycle for each new CPC begins at the end of the previous with a review of critiques. That means the CPC and this instruction will evolve and change.

- 5.1. Last Day of CPC: Collect critique forms and compile suggestions for changes.
- 5.2. Within 30 days: Prepare and distribute minutes, tasking list and executive outbrief.
- 5.3. Quarterly: Review CPC Tasking List for progress and update suspense's.
- 5.4. 1 Jun (six months prior): Select CPC project officer and begin date selection process.
- 5.5. Aug/Sept (60 days prior): Set and announce CPC dates; begin coordination for facilities and billeting; begin draft agenda.
- 5.6. Sept/Oct (30 days prior): Confirm working group chairmen; begin work group agendas.
- 5.7. Oct/Nov (15 Days prior): Send out draft agenda; confirm meeting rooms, audio-visual equipment and billeting.

DAVID E. TANZI, Maj Gen, USAFR
Commander